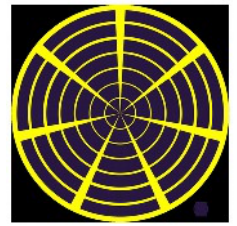


Lewes Subud Centre



Lewes Subud Centre • Talbot Terrace, Lewes, East Sussex. BN7 2DS

Call: 01273 359 953 • Email: office@lewessubudcentre.co.uk

Hire Agreement Page 1

Please complete as many fields as possible - thank you.

Parties: Lewes Subud Centre and The Hirer

Name (Person Responsible for the Hire) _____

Hirer Organisation Name (if any) _____

Type of Organisation _____ Charity Reg No _____

Requested Room / Hall _____

Activity or Therapy _____

Equipment or Items Required _____

Date and Time of Proposed Activity:

Time _____ Day & Date _____ Month _____ Year _____

Time _____ Day & Date _____ Month _____ Year _____

Time _____ Day & Date _____ Month _____ Year _____

Time _____ Day & Date _____ Month _____ Year _____

Time _____ Day & Date _____ Month _____ Year _____

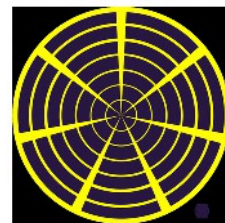
Time _____ Day & Date _____ Month _____ Year _____

Time _____ Day & Date _____ Month _____ Year _____

Time _____ Day & Date _____ Month _____ Year _____

Time _____ Day & Date _____ Month _____ Year _____

Lewes Subud Centre



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Hire Agreement Page 2

Hirer Address _____

Phone _____ Mobile _____

Email _____

Web _____

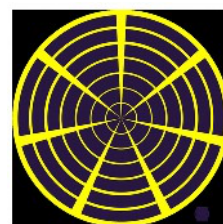
Invoicing Details if different from above _____

As the Person Responsible for the Hire named above I confirm that:

- I have read the Hire Terms and Conditions of Lewes Subud Centre and I understand and agree to comply with all the terms and conditions therein.
- I am authorised by the Hirer Organisation, if any, to sign this agreement.
- I understand that the Hire Terms and Conditions will automatically apply to any future Hire Bookings I may make in the future with Lewes Subud Centre.

Signed _____ Date _____

Lewes Subud Centre



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Please return to Subud Lewes Centre Manager at the above address - thank you.

Room and Building Hire Charges November 2023

- Charity – Charity registration numbers required
- Standard – Sole Traders and not for profit
- Corporate – Small, Medium and Large Businesses, Council, NHS etc
- Mondays, Wednesdays and Thursdays 7.00am – 7.00pm
- Tuesdays 7.00am – 11.00am & 3.00pm – 11.00pm
- Fridays 7.00am – 11.00pm
- Saturdays 7.00am – 11.00pm
- Sundays 7.00am – 9.00am & 3.00pm – 11.00pm

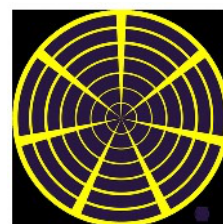
ASSEMBLY ROOM & THE BLUE ROOM

Hourly Charges	Charity	Standard	Corporate
Weekdays	£13.00	£15.00	£18.00
Weekends	£15.00	£18.00	£22.00
Daily Charge (8 Hours)			
Weekdays	£85.00	£100.00	£120.00
Weekends	£105.00	£125.00	£150.00
Half Days (4 Hours)			
Weekdays	£42.50	£50.00	£60.00
Weekends	£52.50	£62.50	£75.00

Therapy Room

Hourly Charges	Charity	Standard	Corporate
Weekdays	£8.00	£10.00	£12.00
Weekends	£10.00	£12.00	£14.00

Lewes Subud Centre



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HALL 2

Hourly Charges	Charity	Standard	Corporate
Weekdays	£11.00	£13.00	£15.00
Weekends	£13.00	£15.00	£18.00
Daily Charge (8 Hours)			
Weekdays	£70.00	£85.00	£105.00
Weekends	£85.00	£105.00	£125.00
Half Days (4 Hours)			
Weekdays	£35.00	£42.50	£52.50
Weekends	£42.50	£52.50	£62.50

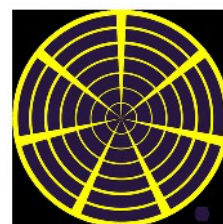
MUSIC & ART ROOMS

Hourly Charges	Charity	Standard	Corporate
Weekdays	£9.00	£11.00	£13.00
Weekends	£11.00	£13.00	£15.00
Daily Charge (8 Hours)			
Weekdays	£60.00	£75.00	£85.00
Weekends	£70.00	£85.00	£105.00
Half Days (4 Hours)			
Weekdays	£30.00	£37.50	£42.50
Weekends	£35.00	£42.50	£52.50

KITCHEN*

Hourly Charges	Charity	Standard	Corporate
Weekdays	£11.00	£13.00	£15.00
Weekends	£13.00	£15.00	£18.00
Daily Charge (8 Hours)			
Weekdays	£70.00	£85.00	£105.00
Weekends	£85.00	£105.00	£125.00
Half Days (4 Hours)			
Weekdays	£35.00	£42.50	£52.50
Weekends	£42.50	£52.50	£62.50

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*Preparing, reheating or serving food and drink, either for group participants or for sale.
Light refreshments such as tea, coffee and biscuits do not require kitchen hire.

QUIET ROOM / LIBRARY

Hourly Charges	Charity	Standard	Corporate
Weekdays	£9.00	£11.00	£13.00
Weekends	£11.00	£13.00	£15.00
Daily Charge (8 Hours)			
Weekdays	£60.00	£75.00	£85.00
Weekends	£70.00	£85.00	£105.00
Half Days (4 Hours)			
Weekdays	£30.00	£37.50	£42.50
Weekends	£35.00	£42.50	£52.50